

SKAGGS CATHOLIC CENTER, LLC
FY 2017-2018

TUITION ASSURANCE POLICY (TAP)

Why Do Families Need Tuition Insurance?

Our school budgets at the Skaggs Catholic Center are based upon our planned tuition and fee receipts. The schools rely almost entirely upon tuition and fees to fund programs, compensate teachers and staff, and to pay fixed costs throughout the school year. Typically, approximately 90% of the school's revenue comes in the form of student tuition and fees.

Every school year, students withdraw for a variety of reasons, including, but not limited to, personal reasons, injury or sickness, death of a parent or student, disciplinary dismissal, scholastic needs, financial issues, emotional difficulties, and family relocation. Many of these issues are not only difficult for the families emotionally, but they also present financial issues for both the parents and for our schools.

Once a family commits to, and signs a 2017-2018 Policy Contract with the Skaggs Catholic Center schools, they are acknowledging a financial commitment and a legally binding agreement. For the 2017-2018 school year, the high school and the elementary / middle school will offer tuition liability insurance but the withdrawal policies are slightly different.

Withdrawal Policy: Juan Diego Catholic High School

Students withdrawing on or before August 1st will receive a full refund of tuition and general fees paid less a \$200.00 administrative fee. After August 1st, portions of the contractually agreed amount listed on your 2017-2018 Policy Contract and / or tuition and fees paid will be refunded or waived based upon the family's selection or rejection of the offered insurance coverage. If TAP is purchased, the withdrawing family's / student's financial obligation to the school(s) will be limited to and prorated to the actual number of days attended (days attended /180 days), plus the \$200.00 administrative fee. General fees are non-refundable after August 1st. If TAP is not purchased, the withdrawing family's / student's financial obligation to the school(s) is potentially significantly larger. If a policy is not purchased, each withdrawing student will be charged on a registered or attended quarter basis where the family is charged in full for the registered / attended quarter without respect to the number of days attended, plus a \$500.00 withdrawal administrative fee. General fees are non-refundable after August 1st. If a student withdraws and then re-enrolls within the same school year, a \$250.00 re-enrollment fee will be charged.

Withdrawal Policy: Saint John the Baptist Elementary & Middle Schools

Students withdrawing on or before August 1st will receive a full refund of tuition and general fees paid less a \$200.00 administrative fee. After August 1st, portions of the contractually agreed amount listed on your 2017-2018 Policy Contract and / or tuition and fees paid will be refunded or waived based upon the family's selection or rejection of the offered insurance coverage. If TAP is purchased, the withdrawing family's / student's financial obligation to the school(s) will be limited to and prorated to the actual number of days attended (days attended /180 days), plus the \$200.00 administrative fee. General fees are non-refundable after August 1st. If TAP is not purchased, the withdrawing family's / student's financial obligation to the school(s) is potentially significantly larger. If a policy is not purchased, each withdrawing student will be charged on a registered or attended quarter basis where the family is charged in full for the registered / attended quarter without respect to the number of days attended, plus the \$200.00 administrative fee. General fees are non-refundable after August 1st.

The financial support of our families is a critical aspect of our programs; without adequate funding, we cannot offer or sustain quality programs. The Tuition Assurance Policy is designed to help sustain our programs and to help families financially if the need arises. By electing to purchase a plan, a family can reduce their financial risk and obligations to our schools.

To request the Tuition Assurance Policy for your student(s), simply check ✓ and initial the box adjacent to your student's name on the 2017-2018 Policy Contract. If checked, the policy fee will be added to each selected student's tuition / fee total and the school's finance registrar will adjust the billable amount. Insurance provisions cannot be added to a contract once it has been signed and submitted.

The fees for the 2017- 2018 tuition assurance policy are as follows:

Juan Diego Catholic High School	\$260.00 per student
St. John the Baptist Middle and Elementary School	\$150.00 per student

You are making a substantial investment in your student's education. A Tuition Assurance Policy is a way to protect your Peace of mind and your financial commitment against loss due to absence, dismissal or withdrawal.